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## PEACE REGION BOARD INFORMATION FOR PUBLIC BOARD MEMBER APPLICANTS

Revised April 17, 2024

The [Fish & Wildlife Compensation Program \(FWCP\)](#) is seeking a public member to join its board in the Peace region for a three-year term starting in July 2024. The FWCP's mission is to conserve and enhance fish and wildlife in watersheds impacted by BC Hydro dams.

As a public member on the FWCP's 16-member Peace Region board, you will contribute to annual FWCP planning and implementation, including review and approval of proposed fish and wildlife projects in the [FWCP's Peace Region](#).

The FWCP is seeking a public member who lives in, or in close proximity to, the FWCP's [Peace Region](#), shares the FWCP's vision of thriving fish and wildlife populations in watersheds that are functioning and sustainable, and brings a regional perspective to support conservation and enhancement of fish and wildlife, representing a broad range of public interests (i.e., not the interests of a single or specific organization(s)). The board supports diversity and encourages anyone interested to apply.

See pages 2 and 3 for more information about the FWCP's Peace Region board, the roles and responsibilities of board members, expectations of board members, remuneration, and selection criteria for new board members.

Board members will be compensated for their time in alignment with our [Governance Manual](#). See page 3.

Interested candidates are encouraged to review our [Governance Manual](#) and [Our Story](#).

Interested applicants must **submit a completed public board member application form by Monday, June 3, 2024**, to the FWCP's Peace Region Manager. Contact the Peace Region Manager to **request an application form**.

Chelsea Regina  
FWCP Peace Region Manager  
[chelsea.regina@bchydro.com](mailto:chelsea.regina@bchydro.com)  
250-561-4884

The public board member application form should be accompanied by:

1. at least two letters of endorsement that provide evidence of community support for your application;  
and
2. your cover letter and resume.

Applications will be kept on file for a period of 12 months in case an additional vacancy needs to be filled.

Thank you in advance for your interest in the Fish & Wildlife Compensation Program. For more information on the FWCP, visit [fwcp.ca](http://fwcp.ca).

## The following information is excerpted from our 2024 Governance Manual

### Purpose of the FWCP's Peace Region Board

Operating under the strategic framework, the purpose of each regional board is to provide local oversight to the planning and implementation of the FWCP at the regional level. More specifically, the purpose is to:

- act as the local decision maker on strategic priorities and annual expenditures and investments by the FWCP;
- make decisions that support advancement of the strategic framework (i.e., vision, mission, strategic objectives, principles, and action plans) established for the FWCP (at both the provincial and regional levels). Decisions are also informed by recommendations from technical committees and First Nations Working Groups, as applicable;
- ensure partner perspectives are considered during decision-making processes;
- ensure the FWCP operates within the available budget, makes fiscally responsible investments, and can report effectively on expenditures; and
- support efforts to raise awareness, understanding and local support for the FWCP.

### Roles and Responsibilities of Board Members

The specific roles and responsibilities of the regional board and its members are to:

- provide oversight to the development of regional action plans and recommend their approval to the steering committee;
- establish annual priorities based on regional action plans and available budget in consultation with technical committees and First Nations Working Groups, as appropriate;
- review and approve the annual operating plan and budget, which includes grant applications for proposed projects, directed and/or long-term project scopes of work, administrative expenses, strategic initiative work plans, and communications work plans;
- participate in the development and implementation of regional and/or provincial communications plans and strategies;
- raise awareness, understanding, and support for the FWCP within their respective communities, groups, organizations, and agencies (as opportunities arise and in consultation with the region manager). Opportunities could be through club meetings and events, casual conversations, agency meetings and communications, First Nations community events, etc.;
- communicate (via the board chair/co-chairs) with the steering committee on strategic or other issues requiring their guidance, clarification, or decision if the regional board cannot come to a resolution on these issues or if these issues may have broader implications to the FWCP;
- review budget and project updates (e.g., regional budget spend tracking; directed project updates) provided by the region manager to ensure that regional activities are within budget and resources are being effectively used;
- review and approve the annual report and provide it to the steering committee (see Section 5 of [Governance Manual](#));
- support FWCP reviews (see Section 5 of [Governance Manual](#)) at defined intervals;
- participate in a new board member orientation with the region manager prior to attending their first board meeting;
- provide annual feedback and recommendations to the program manager about program administration and the region manager's performance of duties;
- approve new public members on the regional fish and wildlife technical committees and regional board; and
- abide by the code of conduct (Appendix C of [Governance Manual](#)).

## Expectations of Public Board Members

Once selected, Public Members are expected to abide by the Code of Conduct and Conflict of Interest Guidelines. (See Appendix C in the [FWCP Governance Manual](#).)

Preparation for and participation in board meetings is an essential component of board member responsibilities. The Board will meet two to three times a year and meetings may be planned as in-person or virtual depending on the nature of the meeting and other considerations. The Annual General Meeting occurs in early February with review and decision making on all grant applications for proposed projects. Meetings will be 1-2 days in length. From time to time, the board may need to make decisions outside of regularly scheduled meetings, which may require the board to hold shorter, virtual meetings or make decisions via email depending on the nature of the decision and at the discretion of the board chair(s).

## Evaluation Criteria for Public Board Members:

The FWCP uses the following selection criteria in assessing candidates:

1. involvement in conservation activities and/or organizations;
2. fisheries, wildlife, and environmental technical/biological knowledge;
3. oral and written communication skills;
4. ability to effectively communicate with stakeholder groups, local communities, and the public;
5. experience and extent of network within stakeholder groups;
6. experience in committee/board work using consensus decision-making;
7. knowledge of the FWCP;
8. availability and time;
9. residency of applicant; and
10. current representation in the region.

## Public Board Member Remuneration<sup>1</sup>:

Honorariums	Expenses
\$70 per hour for eligible activities (see list below).	<p><b>Per diems*:</b>                      Breakfast \$19.00                      Lunch \$21.00                      Dinner \$34.00</p> <p><b>Mileage:</b>                      2x4 rate: \$0.70 per km for first 5,000 km and \$0.64 per km after first 5,000 km                      4x4 rate: \$0.98 per km for the first 5,000 km and \$0.64 per km after first 5,000 kms</p> <p><b>Other travel expenses:</b>                      Accommodation and other travel expenses such as taxi, parking, and airfare will be reimbursed at cost, with appropriate documentation/invoices.</p>

\* Per diems are available for meals not provided at meetings.

### Notes:

- Reasonable administrative expenses (telephone, photocopying, etc.) will be reimbursed at cost, with appropriate documentation.

<sup>1</sup> See Appendix D of the FWCP [Governance Manual](#) for more details on remuneration.

- Note there is an element of in-kind support implied in accepting an appointment to a regional board, technical committee or FNWG. In particular, this includes communicating with a member's respective organization or community on FWCP-related initiatives unless otherwise agreed to with the region manager. Remuneration will be reviewed as part of a five-year program evaluation in all three regions.